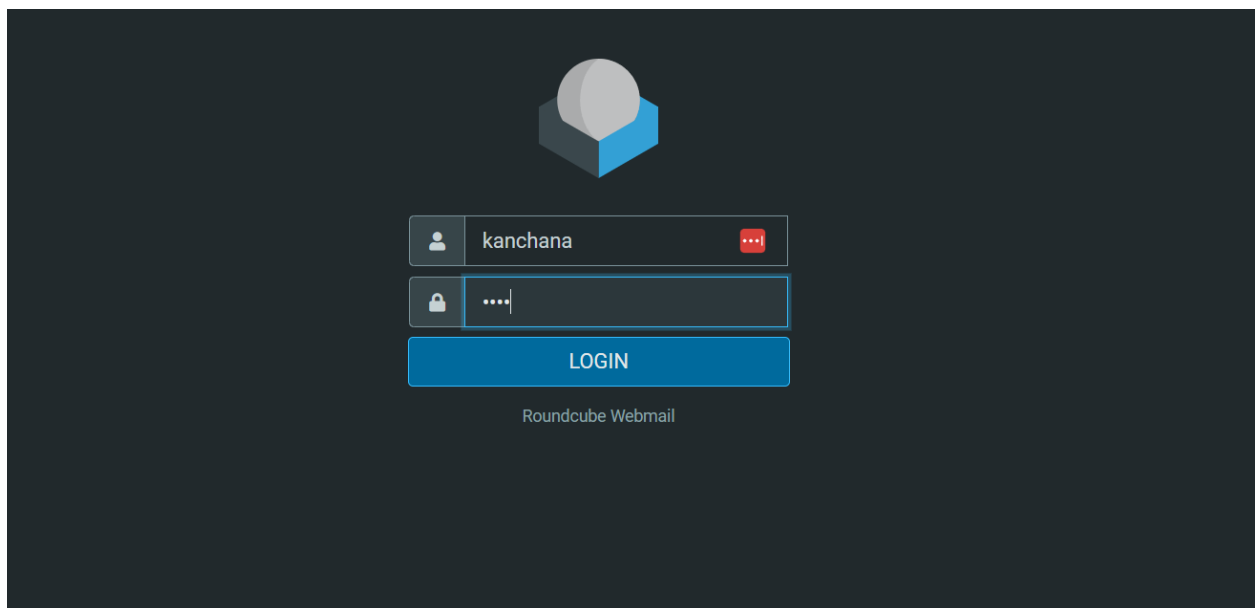
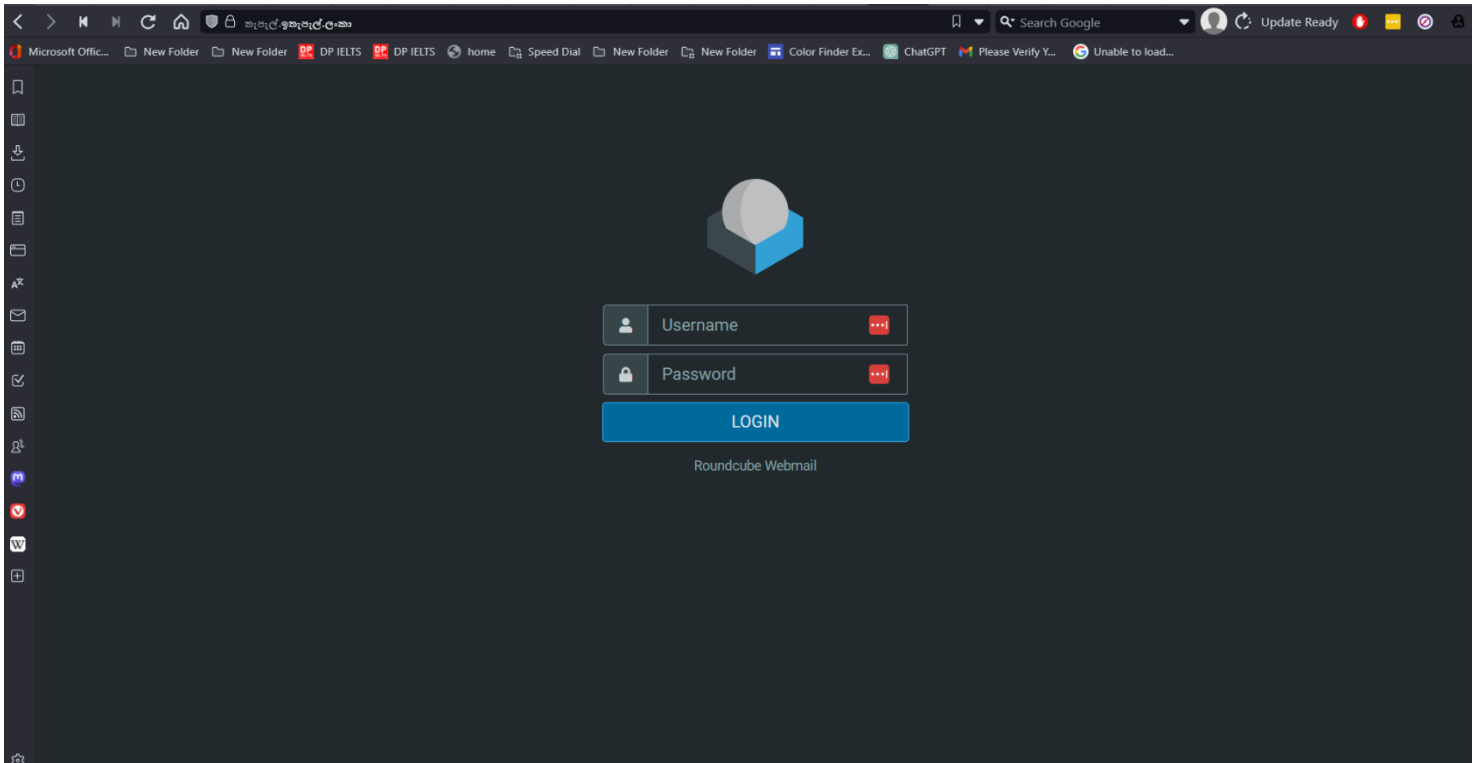


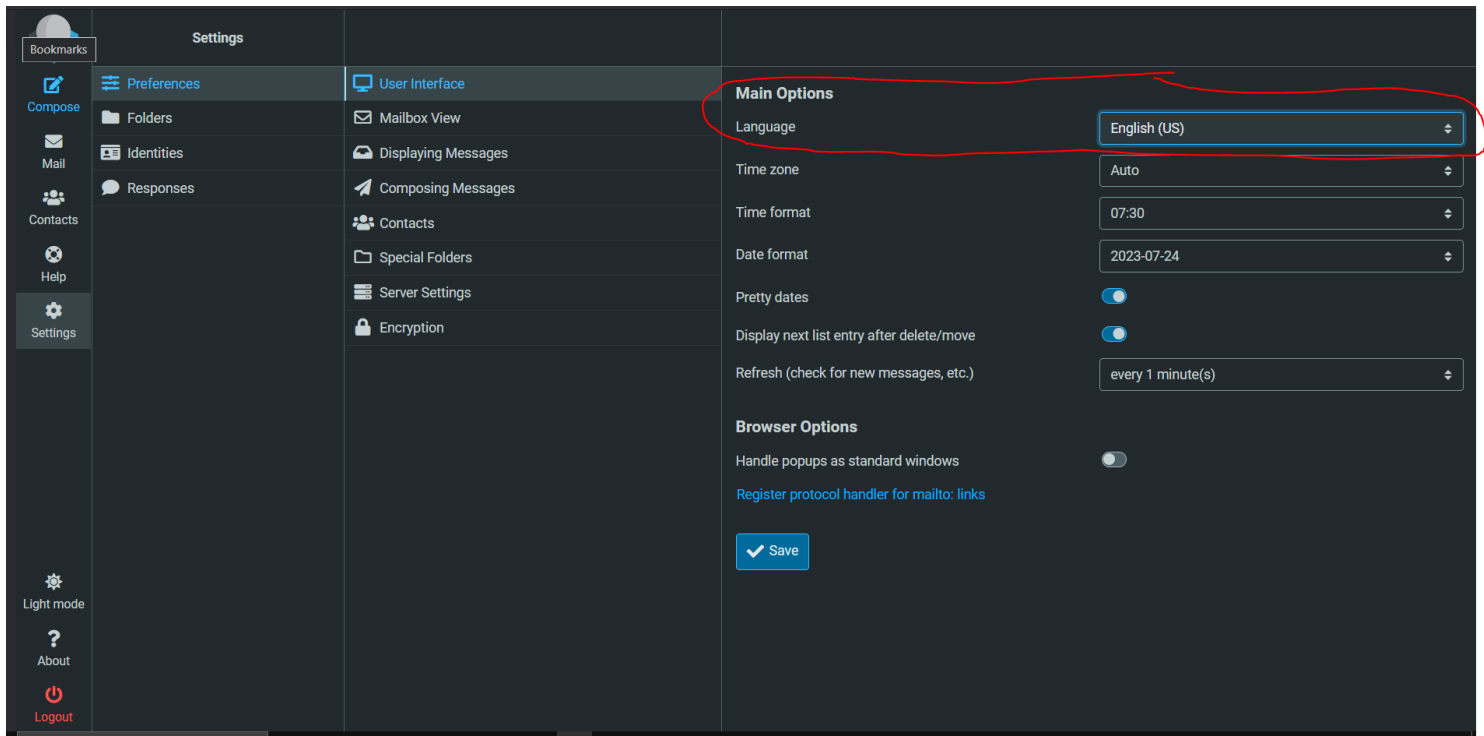
## ഉമ്പേ.ഓംക - User Manual

1. Go to the website and enter the login credentials. <https://kanchana.ഉമ്പേ.ഓംക>

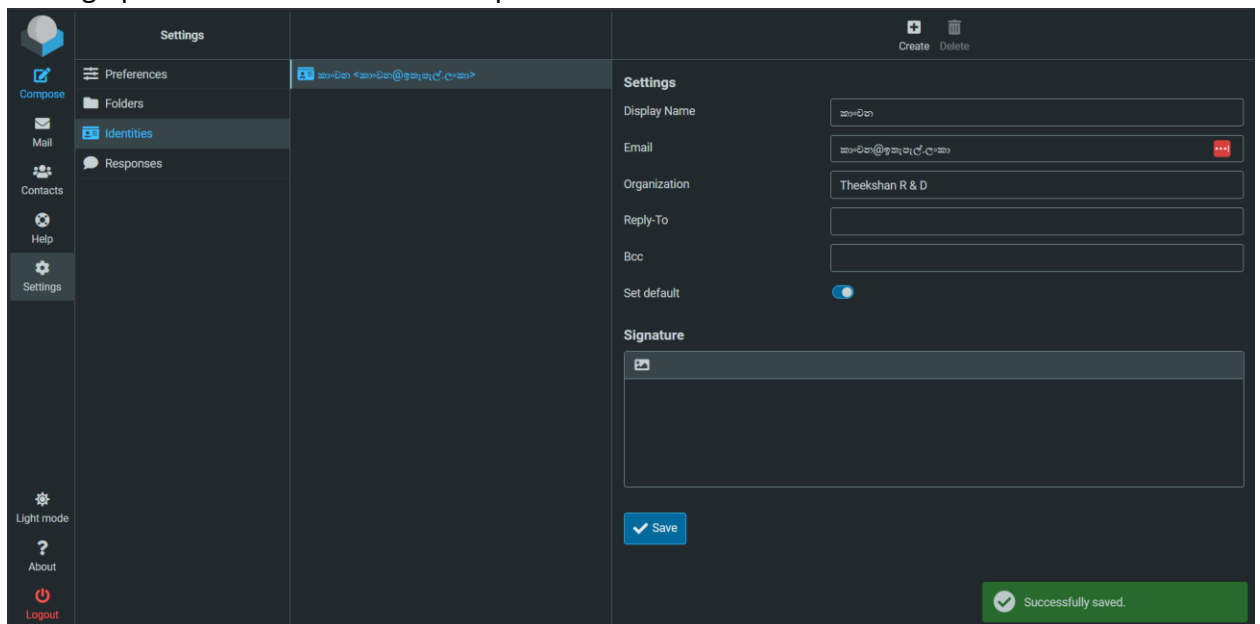


2. Welcome to the main interface. We have completed your main profile

3. Setting up the interface. – language change  
go to settings → Preferences → user interface

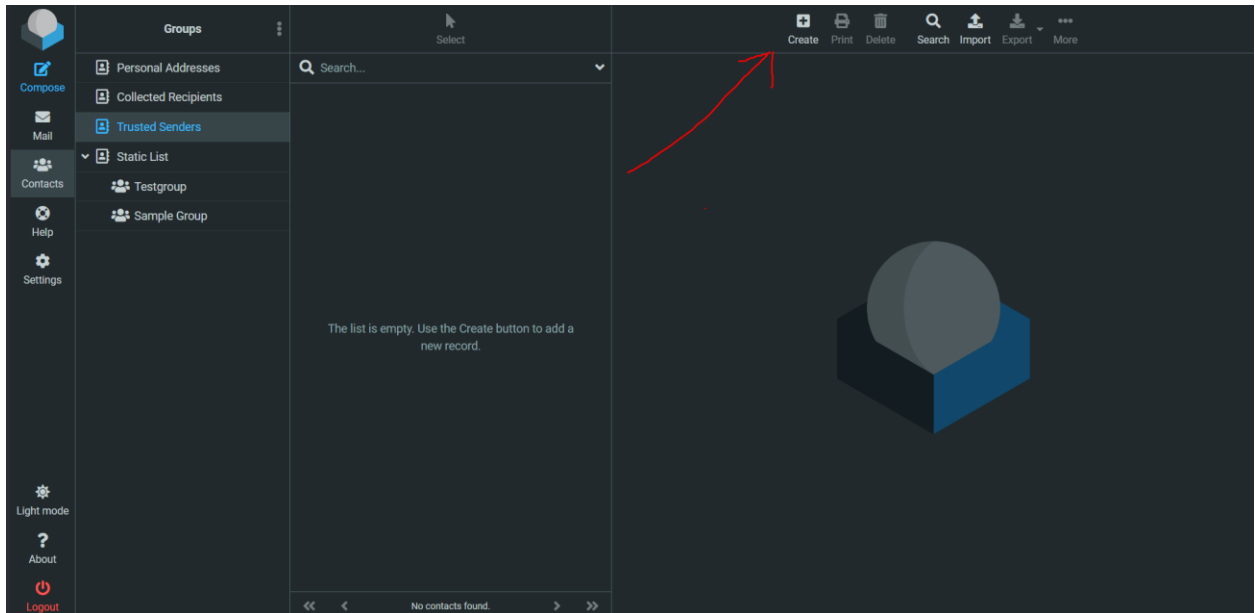


4. Setting up the interface. – check user profile



5. Sending email to another Sinhala account.

- first go to **contacts** → **Create**



(This procedure is only applicable when sending to a Sinhala email address. Other email services such as Gmail, Yahoo, Outlook can send email normally, without creating a contact.)

- fill the fields according to the above picture. (minimum)
- click the save button.
- Now go to the Compose section.

- enter “සර්” in the To field.
- It will popup the contact from address book.

Compose
 Mail
 Contacts
 Help
 Settings
   
 Light mode
   
 ? About
   
 Logout

Save

Attach

Signature

Responses

From

කාංචන <කාංචන@මුතුකැවැල්.ලාංක>

To

වර්ෂ

Subject

විජයවර්ධන වර්ෂ <විජයවර්ධන@මුතුකැවැල්.ලාංක>

Send

Open in new window

Options and attachments

Maximum allowed file size is 2.0 MB
   

Attach a file

Return receipt

☐

Delivery status notification

☐

Keep formatting

☐

Priority

Normal

Save sent message in

Sent

Compose
 Mail
 Contacts
 Help
 Settings
   
 Light mode
   
 ? About
   
 Logout

Save

Attach

Signature

Responses

From

කාංචන <කාංචන@මුතුකැවැල්.ලාංක>

To

විජයවර්ධන වර්ෂ

Subject

සුභ නව වසරක් වේවා.

Send

Open in new window

Options and attachments

Maximum allowed file size is 2.0 MB
   

Attach a file

Return receipt

☐

Delivery status notification

☐

Keep formatting

☐

Priority

Normal

Save sent message in

Sent

Dear Mr.විජයවර්ධන,  
  
 ආදරණීය ඔබට සහ ඔබගේ පවුලේ සියලුම දෙනාට,  
 විඩාව කාංසිය දුක වේදනාව වෙනුවට  
 සැප සතුට සොම්නස නොඅඩුව ලැබෙන,  
 ජයග්‍රාහී වාසනාවන්ත, සුභම සුභ නව වසරක් වේවා! 🙏  
  
 Thank you.

Dear Mr.විජයවර්ධන,

ආදරණීය ඔබට සහ ඔබගේ පවුලේ සියලුම දෙනාට,

විඩාව කාංසිය දුක වේදනාව වෙනුවට

සැප සතුට සොම්නස නොඅඩුව ලැබෙන,

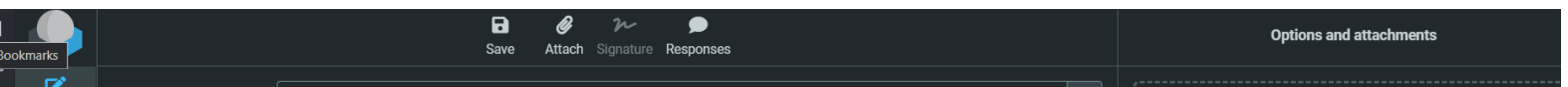
ජයග්‍රාහී වාසනාවන්ත, සුභම සුභ නව වසරක් වේවා! 🙏

Thank you.

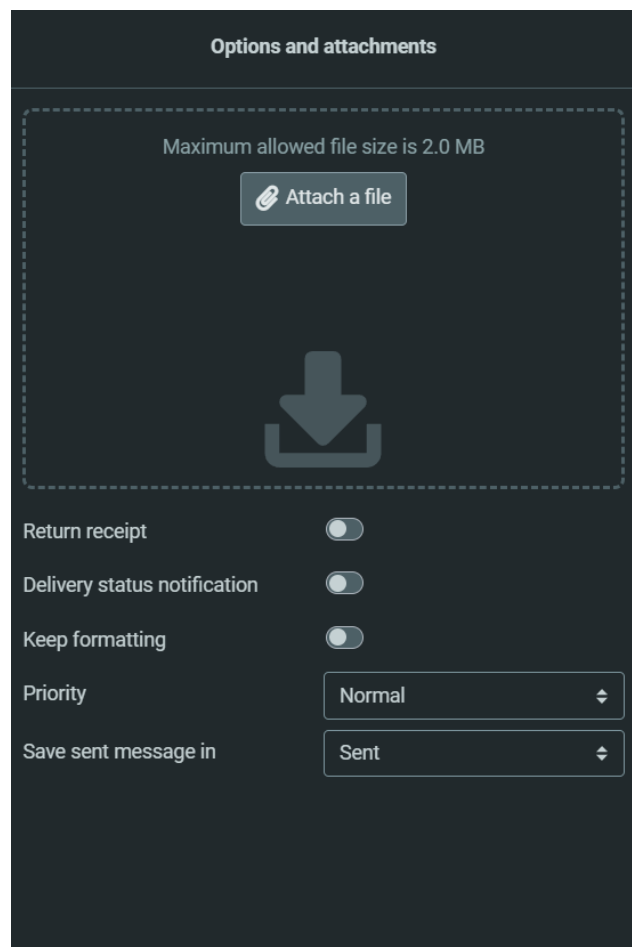
-press send button.

6. You can have other options too,

- Draft mail



- Attach files



Should you encounter any technical difficulties, please do not hesitate to contact us. Our technical support team is available to assist you with any issues that you may have. You can reach us through our website, email.lk, or by calling our hotline.

Thank you for trusting us with your email needs. We hope you have a great experience using our service.



For more details please contact us

Email : - [rathnayakawkj.theekshana@gmail.com](mailto:rathnayakawkj.theekshana@gmail.com)